



the dpsa

Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

CONCEPT NOTE

WORKSHOP ON THE IMPLEMENTATION OF TRANSFORMATION, INCLUSION AND REPRESENTATION IN THE PUBLIC SERVICE: NATIONAL PRIORITIES

1. BACKGROUND:

The Department of Public Service and Administration is implementing Circular No. 19 of 2026, which affirms the government's commitment to a capable, ethical, developmental, and representative public service.

The Circular requires departments to achieve a minimum of 3% employment of persons with disabilities and to advance towards the 7% national target by 2030 through measurable year-on-year progress.

Departments must align workforce planning, integrate transformation priorities into Human Resource Plans and Annual Performance Plans, and ensure accountability, data integrity, and measurable performance.

2. PURPOSE:

The workshop will support departmental alignment with Circular No. 19 of 2026 and strengthen the implementation of transformation, inclusion, and representation priorities.

3. OBJECTIVES:

- Strengthen the implementation of disability inclusion and transformation priorities.
- Align departmental planning and performance frameworks.
- Improve data integrity for monitoring, reporting, and audit purposes.
- Reinforce accountability for measurable progress.

4. PARTICIPANTS:

Heads of Corporate Services, or Heads of Human Resource Management components, and Transformation or Gender Focal Persons.

5. WORKSHOP DETAILS:

Date: 25–26 May 2026

Time: 09:00–16:00

Venue: River Meadow Manor: No 1 Twin Rivers Estate, Jan Smuts Ave, Centurion, Irene, 46, South Africa

6. EXPECTED OUTCOME:

Improved departmental alignment, strengthened implementation of transformation priorities, and measurable progress towards national targets

7. CONTACT:

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